

Rotary Club  
Of Lake Norman-Huntersville  
Club Number 50866

**2011-2012  
Manual**



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**SERVICE Above Self**

[www.lakenormanrotary.org](http://www.lakenormanrotary.org)



# Lake Norman/Huntersville Rotary Manual

[www.lakenormanrotary.org](http://www.lakenormanrotary.org)

PERSONAL AND CLUB INFORMATION

**NAME**

**CLASSIFICATION**

**SPONSORED BY**

**DATE ACCEPTED INTO MEMBERSHIP**

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## **Introduction**

We are excited about your induction as a member of the Rotary Club of Lake Norman/Huntersville. As a member of our Club, you are found to be a worthy representative of your vocation by virtue of your reputation, your character and your willingness to serve. Rotary, as you know, is an organization of business and professional men and women united worldwide who provide humanitarian service, encourage high ethical standards in all vocations, and help build goodwill and peace in the world. While we are all here to serve our communities and the world, we are here to serve YOU as well. It is my job, as your Club President, to ensure that you have the tools and resources you need to be effective as a Club member. There are many resources available to you to learn more about the service of Rotary and to better form our Club service opportunities such as our own website at [www.rotarylakenorman.org](http://www.rotarylakenorman.org). You have a unique opportunity to learn more about this incredible organization, get energized about our present-day projects and set the stage for our legacy yet-to-come.

Thank you for serving!

Karla Combs  
Club President 2011-2012

## **Officers and Board of Directors for 2011-2012**

### Officers:

**President.....Karla Combs**

**Vice-President/President Elect.....**

**Secretary.....Scott Crosbie**

**Sergeant-at-Arms.....Dan Mills**

**Treasurer.....Kandi Ranson**

**Past President.....Ron Gomilla**

### Directors:

**Membership.....Jennifer Ziegler**

**Community Service.....David Fuerst**

**Club Service.....Stefanie Rodsater**

**Vocational Service.....Jeremy Smuckler**

**International Service.....Karl Zaengle**

**Club Trainer.....Jack Simoneau**

## The Purpose of this Manual is to:

1. Give you, A New Rotarian, an orientation and quick view of **Rotary**.
2. Let you know what you may expect of your membership in **Rotary International** and **Lake Norman/Huntersville Rotary Club**.
3. Let you know what **Lake Norman/Huntersville Rotary Club** will expect of you as a member.
4. Answer any questions that you might have about **Rotary** in general and **Lake Norman/Huntersville Rotary Club** in particular.

## New Member Program

Upon joining the Rotary Club of Lake Norman Huntersville, we have developed a list of action items to accomplish over the next six months that will help you learn about our club and explore the opportunities of Rotary. Please report the completion of each item to your sponsoring Rotarian.

- | Date  | Completed   |
|-------|---|
| _____ | 1. Review Rotary Basics with Club Trainer or sponsoring Rotarian at <a href="http://www.rotary.org/RIdocuments/en_pdf/595en.pdf">http://www.rotary.org/RIdocuments/en_pdf/595en.pdf</a> .   |
| _____ | 2. Read the Lake-Norman-Huntersville Rotary Club Member Handbook and discuss with the Club Trainer or your Rotary sponsor.  |
| _____ | 3. Accept an assignment to a club committee (Club Service, International Service, Community Service, Vocational Service, New Generations).  |
| _____ | 4. Attend a Club Board meeting.   |
| _____ | 5. Attend a meeting at another Rotary Club or attend a District training session.   |
| _____ | 6. Provide a classification talk to the club.   |
| _____ | 7. Be a “Greeter” at <b>TWO</b> Lake Norman-Huntersville Rotary Club meetings.  |
| _____ | 8. Participate in a Lake Norman-Huntersville Rotary activity outside of the Club Meeting.   |
| _____ | 9. Visit the Lake Norman-Huntersville Rotary web site ( <a href="http://www.lakenormanrotary.org">www.lakenormanrotary.org</a> ), Rotary International web site ( <a href="http://www.rotary.org">www.rotary.org</a> ) and the Rotary District and Club Database web site ( <a href="http://www.dacdb.com">www.dacdb.com</a> ) and verify your personal information (user name is email address; password is Rotary number in the address label on your Rotarian Magazine; Club number is 50866). |

## **How You Were Chosen a Member of Rotary**

1. A member of this Rotary Club sponsored your membership.
2. Our Classification Committee verified your occupation and agreed:
  - That you hold an important position in your firm
  - That you are an outstanding leader in your vocation
  - That your vocational classification was available for representation in our Club.
3. Our Membership Committee verified your personal reputation both in your business and in the community.
4. Our Board of Directors approved your application for Rotary membership.

## **Rotary is an International Organization**

Rotarians are members of Rotary clubs, which belong to the global association, Rotary International (RI.) Each club selects its own officers and enjoys considerable autonomy within the framework of Rotary's constitution and bylaws.

Clubs are grouped into Rotary districts, each led by a district governor, who is an officer of RI. The district administration, including assistant governors and various committees, guides and supports the clubs. Effective clubs strive to sustain or increase their membership base, participate in service projects that benefit their own community and those in other countries, support The Rotary Foundation financially and through program participation, and develop leaders capable of serving in Rotary beyond the club level.

The 19-member RI Board of Directors, which includes the RI president and president-elect, meets quarterly to establish policies. Traditionally, the RI president, who is elected annually, develops a theme and emphasis for the year.

While the RI president is the organization's chief executive, the active managing officer is the RI general secretary, who heads a staff of about 600 people at World Headquarters in the Chicago suburb of Evanston, Illinois, USA and in seven international offices in Argentina, Australia, Brazil, India, Japan, Korea, and Switzerland. The RI in Great Britain and Ireland office, in England, serves clubs and districts in that region.

Rotary International is divided into territories within which a group of clubs are associated. These territories are known as Rotary Districts. There are 529 districts in the Rotary world, located in 166 countries and geographical regions of the world.

## Rotary's Guiding Principles

Throughout Rotary's history, several basic principles have been developed to guide Rotarians in achieving the ideal of service and high ethical standards. The Object of Rotary, first formulated in 1910 and adapted throughout the years as Rotary's mission expanded, provides a succinct definition of the organization's purpose and the individual club member's responsibilities.

### The Object of Rotary

is to encourage and foster the ideal of services as a basis of worthy enterprise and, in particular, to encourage and foster:

**FIRST** – The development of acquaintance as an opportunity for service;

**SECOND** – High ethical standards in business and professions, the recognition of the worthiness of all useful occupations, and the dignifying of each Rotarian's occupation as an opportunity to serve society;

**THIRD** – The application of the ideal of service in each Rotarian's personal, business, and community life;

**FOURTH** – The advancement of international understanding, goodwill, and peace through a work fellowship of business and professional persons united in the ideal of service.

### The Avenues of Service

The Five Avenues of Service, based on the Object of Rotary, are Rotary's philosophical cornerstone and the foundation on which club activity is based;

#### CLUB SERVICE

Those things that a Rotarian does to help make successful the operation of his/her Rotary Club

#### COMMUNITY SERVICE

Urges every Rotarian to participate in all activities that make this community a better place in which to live.

#### VOCATIONAL SERVICE

Promotes the "ideal of service" throughout the business and professional world.

#### INTERNATIONAL SERVICE

Encourages and fosters the advancement of understanding and good will among peoples of the world.

#### NEW GENERATIONS SERVICE

Recognizes the positive change implemented by youth and young adults involved in leadership development activities, community and international service projects, and exchange programs that enrich and foster world peace and cultural understanding

### The 4-Way Test

Followed by Rotarians worldwide in their business and professional life, was created by Rotarian Herbert J. Taylor in 1932.

It has since been translated into more than 100 languages.

"Of the things we think, say or do:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it build GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

## Classifications

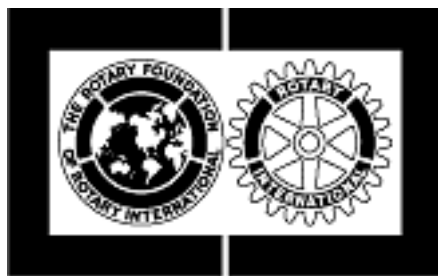
The classification principle ensures that each club's membership profiles the business and professional composition of its community. Under this system, each member's classification is based on his or her business or profession; the number of members holding that classification is limited according to the size of the club. The result is professional diversity, which enlivens the social atmosphere of the club and provides a rich resource of occupational expertise to carry out service projects

## Declaration of Rotarians in Businesses and Professions

The Declaration of Rotarians in Businesses and Professions was adopted by the Rotary International Council on Legislation in 1989 to provide more specific guidelines for the high ethical standards called for in the Object of Rotary:

As a Rotarian engaged in a business or profession, I am expected to:

- Consider my vocation to be another opportunity to serve;
- Be faithful to the letter and to the spirit of the ethical codes of my vocation, to the laws of my country, and to the moral standards of my community;
- Do all in my power to dignify my vocation and to promote the highest ethical standards in my chosen vocation;
- Be fair to my employer, employees, associates, competitors, customers, the public, and all those with whom I have a business or professional relationship;
- Recognize the honor and respect due to all occupations which are useful to society;
- Offer my vocational talents: to provide opportunities for young people, to work for the relief of the special needs of others, and to improve the quality of life in my community;
- Adhere to honesty in my advertising and in all representations to the public concerning my business or profession;
- Neither seek from nor grant to a fellow Rotarian a privilege or advantage not normally accorded others in a business or professional relationship.



## **Rotary International**

Rotary International is now a network of nearly 1.2 million members in more than 33,000 clubs in 200 countries and geographical areas. Members are business and professional leaders united in a commitment to the Object of Rotary, exemplified in the motto, “Service Above Self”. The purpose of Rotary International is to provide service to both the clubs and the 530 Rotary districts into which they are organized.

### **Rotary International Programs**

The following programs and service opportunities are designed to help Rotarians meet needs in their own communities and reach out to assist people in need worldwide.

#### **Interact**

Rotary clubs organize and sponsor this service organization for youth ages 14-18; more than 8,300 clubs in 109 countries.

#### **Rotaract**

Rotary clubs organize and sponsor this leadership, professional development and service organization for young adults, ages 18-30; more than 7,200 clubs in 152 countries.

#### **Rotary Community Corps (RCC)**

Rotary clubs organize and sponsor these groups of non-Rotarians who work to improve their communities; almost 4,500 RCC’s in 68 countries.

#### **Rotary Fellowships**

International recreational, vocational and health related groups open to all Rotarians and spouses sharing common interests; approximately 75 fellowships.

#### **Rotary Friendship Exchange**

Rotarians and their families make reciprocal visits to other countries, staying in each other’s homes and learning about the culture firsthand.

#### **Rotary Volunteers**

While every Rotarian is a volunteer, hundreds of those with special skills and experience volunteer their services abroad for short periods every year, via RI.

#### **Rotary Youth Exchange**

Clubs and districts sponsor and host student’s ages 15-19 who travel abroad for an academic year or an extended holiday; about 7,000 a year.

#### **Rotary Youth Leadership Awards (RYLA)**

Clubs and districts sponsor seminars to encourage and recognize leadership abilities of youth and young adults ages 14-30.

## **World Community Service (WCS)**

Rotary clubs and districts form international partnerships to provide assistance with a service project to a club or district in another country; many such projects receive funding from Rotary Foundation Humanitarian Programs grants.

### **Menu of Service Opportunities**

RI recommends that clubs planning service activities consider nine major needs or concerns:

- Children at Risk
- Disabled Persons
- Health Care
- International Understanding and Goodwill
- Literacy and Numeracy
- Population Issues
- Poverty and Hunger
- Preserve Planet Earth
- Urban Concerns

## **The Rotary Foundation**

The Rotary Foundation of RI is a not-for-profit corporation that received contributions totaling more than US \$ 223.8 million in 2009 and distributed over \$ 187.8 million that same year in support of humanitarian and educational programs implemented by clubs and districts.

Contributions from Rotarians go to the Foundation's **Annual Programs Fund**, which provides grants and awards through Foundation programs, and the **Permanent Fund**, an endowment from which only the earnings are spent in support of Foundation programs, ensuring the long-term viability of the Foundation. Contributions also go to the **Polio Plus Fund**

Every dollar contributed by Rotarians funds the humanitarian and educational programs that enable Rotarians to extend their service internationally. Clubs and districts apply for and receive Foundation grants to carry out many worthy projects worldwide.

The Rotary Foundation's missions is to support the efforts of Rotary International in the fulfillment of the Object of Rotary, Rotary's mission, and the achievement of world understanding and peace through local, national and international humanitarian, educational and cultural programs.

The Rotary Foundation offers opportunities for Rotary clubs and districts to combine their strengths and carry out larger service activities than would ever be possible at the individual club or district level. *It is because of the combined efforts of Rotarians worldwide* that the Foundation can:

- Offer one of the finest, and the world's largest, private international scholarship programs, a program that sends more than 1,200 men and women to study abroad each year;
- Offer its Group Study Exchange program, which sends approximately 2,000 men and women abroad each year to learn about life and culture in another country;

- Fund its Humanitarian Grants programs—Matching grants, Helping Grants, and Health, Hunger, and Humanity (3-H) Grants—and its Peach Programs;
- Fund such efforts as the Rotary Grants for University Teachers, Grants for Rotary Volunteers and Discovery Grants; and
- Mobilize the global drive that has made great strides in eradicating polio.

For legal and tax liability reasons, The Rotary Foundation is organized as a separate corporation. Like its parent, Rotary International, it is a not-for-profit corporation in the State of Illinois, USA, and is qualified for tax exemption under the laws of the USA. Contributions to the Foundation qualify for charitable tax deductions in the USA and other countries where such arrangements have been successfully negotiated. Unlike Rotary International, it has but a single avenue of service, international, and a single purpose: to support the efforts of Rotary International to achieve world understanding and peace through international humanitarian educational and cultural exchange programs.

## Humanitarian Programs

Humanitarian Program grants enable Rotarians to increase their support of international service projects that provide water wells, basic shelters, medical care, literacy classes, and other essentials to people in need. Rotarian participation is key to the success of these projects.

### **PolioPlus Program**

Rotarians have mobilized by the hundreds of thousands to ensure that children are immunized against this crippling disease and that surveillance is strong, despite the poor infrastructure, extreme poverty, and civil strife of many countries. Since the PolioPlus program's inception in 1985, more than two billion children have received oral polio vaccine. To date, 210 countries, territories, and areas around the world are polio-free, and 134 of these have been certified. As of June 2008, Rotary has committed more than \$757 million to global polio eradication.

### **District Simplified Grants**

Support the short-term service activities or humanitarian endeavors of districts in communities locally or internationally. This program began in 2003-04, and over 1,900 grants have been awarded to 478 districts in 65 countries totaling more than \$28 million.

### **Volunteer Service Grants**

Support the international travel of qualified Rotarians and their spouses to provide a needed service to a community or to plan the implementation of a needed project. This program began in 2006-07, and to date 429 grants have been awarded to support travel to 65 countries at a cost of more than \$2 million:

### **Health, Hunger and Humanity (3H) Grants**

Fund large-scale, two- to four-year projects that enhance health, help alleviate hunger, or improve human development. Since 1978, 324 projects in 77 countries have been funded at a cost of \$84 million, up from \$79 million last year.

### **Matching Grants**

Provide matching funds for international service projects of Rotary clubs and districts. Since 1965, more than 29,000 Matching Grant projects in 199 countries have been funded at a cost of more than \$335 million.

## Educational Programs

Educational Programs are designed to promote international understanding by bringing together people from different countries and cultures. Rotarians participate in these programs by hosting scholars, leading Group Study Exchange teams, and other activities.

### **Ambassadorial Scholarships**

Awarded to students to serve as ambassadors of goodwill while studying in countries other than their own.

### **Rotary Peace Scholarships**

Awarded to individuals for study at the Rotary Centers for International studies in peace and conflict resolution.

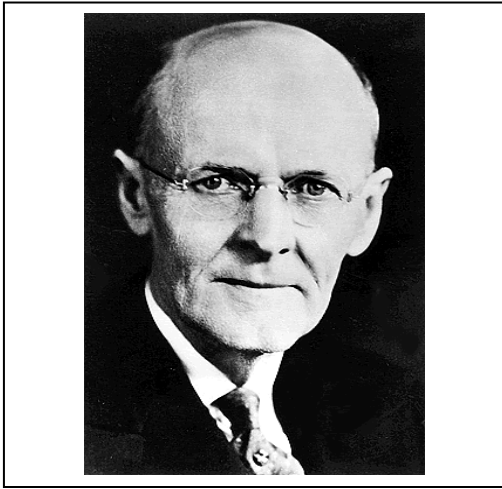
### **Group Study Exchange**

An exchange program between district's in different countries for business and professional men and women ages 25-40.

### **Rotary Grants for University Teachers**

Awarded to higher education faculty to teach abroad in an academic field of practical use to people in a low-income country.

## A Brief History of Rotary International



Paul P. Harris (1868-1947), a lawyer, organized the first Rotary Club in Chicago in 1905. Rotary is an organization of business and professional leaders, united worldwide, who provide humanitarian service, promote high ethical standards in all vocations, and help build good will and peace in the world. Paul Harris worked as a newspaper reporter, business teacher, stock company actor and cowboy, and traveled extensively in the USA and Europe selling marble and granite.

In 1896, he went to Chicago to practice law. One evening Paul went with a professional friend to his suburban home. After dinner, as they strolled through the neighborhood, Paul's friend introduced him to various tradesmen in their stores. This reminded Paul of his New England village and it occurred to him, "Why not have a fellowship composed of businessmen from different occupations, without restrictions of politics or religion?" On February 23, 1905, Paul formed the first club with three other businessmen. This Club met in rotation in the offices of the members—thus the name Rotary.

There are now more than 29,113 Rotary Clubs with a total Rotary membership of more than 1,201,595 men and women comprising 527 districts in 159 countries. Additionally, there are 6,053 ROTARACT Clubs in 128 countries with more than 139,219 members; 5,471 INTERACT Clubs in 93 countries with more than 125,833 members, and 2,396 ROTARY Village Corps in 50 countries. Worldwide, Rotarians lend their time, expertise and resources to a number of vocational programs, and community and international projects.

Much less known than the founder of Rotary, Paul P. Harris, is the name of Arch C. Klumph. He too, was an early president of Rotary International, the sixth, serving in 1916-17, and it was he who proposed to the 1917 Convention in Atlanta, Georgia, USA, the creation of an "endowment fund for Rotary...for the purpose of doing good in the world in charitable, educational and other avenues of community progress."

The proposal was successful, and the fund became a reality with receipt of its first contribution--\$26.50 from the Rotary Club of Kansas City, Missouri, USA. The gift represented the surplus of funds left over from the 1918 Convention in that city. It marked the beginning of what has now become a multi-million dollar philanthropic enterprise. Here are some of the milestones in the history of Rotary International and the Rotary Foundation:

- 1905      Rotary International founded by Paul P. Harris and a small group of associates
- 1917      Arch C. Klumph, a founding member and sixth president of Rotary, proposes the creation of an endowment fund.

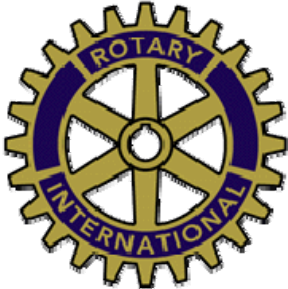
- 1928 The funds grows to \$5,739, is given legal recognition and renamed The Rotary Foundation; five trustees named to “hold, invest, manage and administer” all of its property and, with approval of the RI Board of Directors, to “expend the corpus of the income there from, as a single trust, for the furtherance of the purposes of RI.”
- 1929 The U.S. Stock Market crashes, ushering in the Great Depression and difficult times for The Rotary Foundation.
- 1930 The Rotary Foundation’s first grant--\$500—is made to the International Society of Crippled Children.
- 1939-45 World War II hinders development of The Rotary Foundation.
- 1947 Paul Harris dies. He had requested that any memorial gifts be given to the then dormant Rotary Foundation. Donations flooded in and, by June 1948, more than \$1 million had been contributed, nearly twice as much as over the previous 30 years.
- 1947-48 The Foundation’s first educational program begins—international graduate scholarships to enhance world understanding and peace, now know as Rotary Ambassadorial Scholarships.
- 1954-55 Contributions to the Foundation exceed \$500,000 annually.
- 1957 Paul Harris Fellow Recognition begins for donors giving at least \$1,000.
- 1964-65 Contributions to the Foundation exceed \$1,000,000 annually.
- 1965-66 Group Study Exchange program begins.
- 1979 Trustees approve \$760,000 grant for five-year polio immunization plan in the Philippines, which had experienced annual epidemics of the crippling disease.
- 1984-85 Contributions to the Foundation climb to \$24 million annually.  
Polio Plus program officially becomes a separate Foundation program.
- 1985 RI Board of Directors adopts the goal of immunizing 500 million children in the developing world against polio, in the hope of helping to eliminate polio by the year 2000, with official certification in 2005, Rotary’s 100<sup>th</sup> anniversary.
- 1993 At the RI Convention in Melbourne, Victoria, Australia, a child is immunized against polio, representing the 500 millionth child to receive vaccine through Polio Plus.
- 1994 Permanent Fund Initiative begins, expanding the Rotary Endowment and providing future earned income.
- 1995 Number of Paul Harris Fellows reaches 500,000.

- 1996 Number of contributors to the Foundation reaches one million.
- 1997 Total contributions to the Foundation since its inception surpass \$1 billion.
- 2004-05 Rotary Celebrates 100 years of service.

The History of Rotary in North Carolina began with the formation of the first club in Raleigh on August 1, 1914, becoming the 124<sup>th</sup> Rotary club in the world. The Wilmington club, the state's second, was organized on April 1, 1915, making it Rotary International's 150<sup>th</sup> club. Nearly all 257 North Carolina clubs are descendants of the Raleigh, Wilmington, or Richmond, Virginia clubs.

North Carolina's earliest clubs (1915-1918) were in District 4, which included the southeastern part of the United States south of Washington, D.C. and Maryland. In 1918, the Rotary Clubs of Virginia, North Carolina and South Carolina were grouped together to form District 7. In 1923, North Carolina and Virginia were reorganized into District 37 and, by 1926, the number of clubs organized in North Carolina was sufficient to form a district within the state, creating District 57. By 1946, North Carolina was divided into four districts and today has six. District 7680 includes the following counties: Ashe, Allegheny, Wilkes, Alexander, Iredell, Rowan, Cabarrus, Cleveland, Gaston, Mecklenburg, Stanley, Union, Anson, and Richmond.

### What does the Rotary Wheel Mean?



- Original was a wagon wheel with dust to symbolize work and action
- Gear teeth added to ensure work would be done
- Four blue bands represent the four avenues of service
- Members are Key to ensure the gear turns and works, when the shaft rotates
- Rotary International is governed by a President and Board of Directors, elected from around the world
- Headquarters in Evanston, IL



## Lake Norman-Huntersville Rotary Club

Each new Rotary year begins on July 1<sup>st</sup> and ends on June 30<sup>th</sup>. Each year a nominating committee consisting of the three (3) immediate past presidents submits a slate of officers to the club. The club then elects the officers. These officers conduct the general business of the Club. If you are interested in a leadership role you may talk to the President of the club.

Our President, with the approval of our Board of Directors, makes committee assignments based upon the Five Avenues of Rotary:

1. Club Service
2. Community Service
3. Vocational Service
4. International Service
5. New Generations

You may choose to serve on one or more of our committees, or you may be assigned to a committee by the President. Our President will announce your committee selections/assignments when you are inducted into the club. You may volunteer to work on as many committees or projects as you feel you are able.

You will be welcomed by each member of our Club, but remember, you should make an effort to meet and know all of your fellow Rotarians on a first name basis.

### Club History

The Rotary Club of Lake Norman Huntersville began in July of 1997 when the North Mecklenburg Rotary Club recognized the need for a second club in the area, preferably a breakfast club to complement their own club which holds its meetings at lunch on Wednesday. The North Meck Club agreed to sponsor the new club and in September of 1997 the first meeting was held at the Birkdale Golf and Country Club. The club received its charter from Rotary International in February of 1998. John Capets served as the club's first President and the club had 46 charter members. Charter members are currently indicated in the member directory.

The club meeting moved to its current location at The NorthStone Country Club in the fall of 1999 and meets there on Thursdays at 7:30 am. For the past several years, the club has also sponsored charity events at NorthStone and other locations around the community

### **Past Presidents of the club are as follows:**

1997 - 1998	John Capets
1998 – 1999	Mack King
1999 – 2000	Dee Mencer
2000 – 2001	Debra Roth

2001 - 2002	Parker Black
2002 - 2003	Alex Bishop
2003 - 2004	Arvind Patil
2004 - 2005	Paul Herbert
2005 - 2006	Stuart Sloan
2006 - 2007	Jack Simoneau
2007 - 2008	Janet Bial
2008- 2009	Chris Jones
2009 - 2010	Rich Sampson
2010 – 2011	Ron Gomilla

It is important to note that our sister club, the North Meck Rotary Club, which was started in 1989, has a sister club as well: the Mooresville Evening Club, which dates back to the 1920's, and is responsible the three other club in the area, ours being the most recent.

### A Sampling of our Current Club Projects

The main fund raising project of the club is its **Annual Wine Auction** held in the fall. Money raised during this event is used to provide assistance to those in need. Our local programs include student exchange programs, and other charitable projects, most notably, support for needed medical care for the uninsured through the Lake Norman Free Clinic and service to disabled residents for medical care through the Red Cross Transportation Project or help for abused homeless women and children through recent support of Huntersville's Hope House. Other local projects have supported returning veterans, low income school children, food for disadvantaged families and those out of work, minority support services and a host of other projects. The Lake Norman-Huntersville Rotary Club also serves people around the world including support for clean water for a hospital in Malawi, vocational training for impoverished women in Peru, student exchanges and hurricane relief in Haiti. In 14 plus years of existence the Rotary Club of Lake Norman – Huntersville has given more than \$150,000 to worthy charitable organizations positively impacting thousands of children, youth and adults.

### Rotary Publications

Rotary International publishes the ROTARIAN. You will receive this publication each month. It is well worth reading. It contains news of Rotary around the world and also has interesting articles by outstanding writers on a variety of important and timely subjects.

### Our Rotary Club furnishes you with....

Our Club Newsletter is distributed to you weekly with news of our club activities, upcoming programs, and other items of interest and service.

A Roster of our members that includes names of the Rotarians, classification, spouse, and other important information appears with each newsletter.

### Your Financial Obligation

One time initiation fee	\$ 50.00 (RI, ID badge, Rotary pin)
Annual Dues (paid quarterly)	\$ 43.00 (Club: \$15; District: \$11; RI: \$17)
Foundation Contribution (quarterly)	\$ 25.00

Meal charge (paid quarterly)	<u>\$ 130.00</u>
Dues Quarterly Total	<u>\$ 198.00</u>
<b>Annual Dues Commitment</b>	<b>\$ 792.00</b>

In addition, each club Rotarian is expected to sell 4 tickets to the annual Wine Spectacular or provide equivalent value as determined by the Wine Spectacular Committee each year (i.e. obtain event sponsors; provide volunteer time for the event, etc.)

Throughout the year there is a number of fund raising and social events such as the club socials, area club assemblies, and district conference, which you are encouraged to attend. The charges for these functions vary from less than \$15 to \$100 or more for district conferences. The cost of the district conference depends upon location.

### Membership:

There are now only two (2) types of memberships in Rotary:

1. Active or Additional Active
2. Honorary

### Participation

To be a Rotarian you must give of your time and talents:

- a. in community work
- b. in social functions
- c. in Club and District activities
- d. in International meetings and conferences

### Attendance

Regular attendance at club meetings is encouraged in order to foster fellowship among club members, provide opportunities to meet new people and keep current on club, district and Rotary International news and events. Attendance requirements are explained in the Standard Rotary Constitution and include:

- o Attend or make up at least 50% of your Rotary club meetings in each half of the year
- o Attend at least 30% of your club's meetings in each half of the year
- o A member may not miss or fail to make up four consecutive meetings

You must be present for at least 60% of a club meeting (36 minutes) for it to count towards the attendance requirements. This requirements can be achieved by attending each weekly meeting of our club OR by making up at another Rotary Club within 14 days in advance or 14 days after a missed meeting of our Club; by attending a committee meeting of our Club, by attending a district assembly or conference, or a Rotary International Convention or by doing a make up online.

### Nearby Rotary Clubs

Making up meetings to achieve perfect attendance is easy with so many Rotary clubs meeting at such a diverse number of locations on so many different days. To find out more about where clubs meet to schedule any make up meetings you may need, go the District web site at <http://www.rotary7680.org/>. There you can find out where clubs meet and at what time. Traveling

to different clubs is a great way to learn about other Rotary clubs, their traditions and their service projects.

### Club Programs

About once or twice per year you are responsible for hosting and chairing a club program for the weekly meeting. The program should not be in your classification field and assistance is available through the Program Scheduling Chairperson.

### Meeting Participation

You will be assigned to the meeting greeter and lead the club in an invocation and pledge of allegiance at least once per year. Also, you will have a chance to lead our daily health and happiness routine. This is a chance for you to tell the club why you are happy that day, or why you feel healthy, etc. You may use this time to talk about your personal life, anniversary's for example, or your professional life, about a promotion or otherwise.

Many use this time to brag about their kids, or relay something more personal, such as keeping a sick relative in everyone's prayers. Health and Happiness costs \$1 to speak, and you will get your chance to walk around and collect the dollars from club members. Dollars collected go into the general fund for the club. See the club bulletin or website for when it is your turn.

### Guidelines for Philanthropic Donations

Adopted by the Board of Directors, 12 August, 2008

The Rotary Club of Lake Norman-Huntersville wishes to advance the ideals of Rotary through philanthropic donations to selected organizations that are doing outstanding humanitarian work that benefits our local communities or communities abroad.

#### **Purpose**

These Guidelines are intended to help identify worthy organizations that merit consideration for such financial support, and to establish guidelines for such consideration.

#### **General Guidelines**

1. Donations shall be made only to eligible organizations for eligible expenses, not to individuals.
2. Domestic donations shall benefit an organization that is local within our Lake Norman – Mecklenburg community, or, if to a broader organization, shall be designated for purposes that directly benefit our local community.
3. Each donation shall be large enough to make a material difference to the recipient organization and/or to the designated purpose.
4. The donation must not directly benefit a Rotarian or a member of a Rotarian's family.

#### **Eligible Organizations**

For domestic beneficiaries:

1. Documentation of 501(c)(3) tax-exempt status awarded or applied for.
2. Board of Directors list, including evidence of good moral character.
3. Balance sheet and income/expenditure statements for the organization (or organization budget for newly-formed organizations), demonstrating sound and prudent financial management.

4. Organization or project budget for the period covered by the donation.

For international beneficiaries, the Club will follow Rotary Foundation eligibility guidelines.

**Eligible and Ineligible Expenses**

For domestic beneficiaries:

<b>Eligible Expenses</b>	<b>Ineligible Expenses</b>
Salaries and other operating expenses of the beneficiary organization, purchase of equipment or appliances, construction or renovation of structures or infrastructure, purchase of land or buildings.	Establishment of a foundation, permanent trust, or long-term interest-bearing account.
Short-term and/or contracted labor for project implementation.	Salaries for individuals working for another organization.
Administrative expenses for the beneficiary organization and/or for project activities.	Operating or administrative expenses of another organization.
Detailed, itemized expenses.	Contingencies, miscellaneous expenses.
Humanitarian or service activities benefiting a community in need.	Fundraising activities, expenses or activities that do not include a humanitarian aspect.
Secular, nonreligious activities that benefit a community in need.	Projects that support purely religious functions at churches and other places of worship.
Nonpartisan activities that benefit a community in need.	Political activities or partisan political purposes.

For international projects, the Club will follow Rotary Foundation eligibility guidelines.

**Web Sites**

- Lake Norman-Huntersville Rotary Club: [www.lakenormanrotary.org](http://www.lakenormanrotary.org)
- Rotary District 7680: <http://www.rotary7680.org/>
- District 7680 Club Listing for make ups <http://www.directory-online.com/rotary/Club/ClubTimes.cfm?D=7680&BGC=FFEEAA&just=center&CFID=6405677&CFTOKEN=48053343>
- District and Club Data Base <http://www.dacdb.com/>
- Rotary International <http://rotary.org/en/Pages/ridefault.aspx>
- New Members Information <http://rotary.org/en/Members/NewMembers/Pages/ridefault.aspx>

## **Your Privileges in Rotary**

### **The Privilege of Friendship with leaders,**

- in your community
- in neighboring cities
- all over the U.S.A.
- in all parts of the world.

### **The privilege of:**

- giving service to your community
  - developing international good will and understanding
  - helping build higher ethical standards within your vocation
- ...all through the Common Bond of **ROTARY.**

# Constitution of the Rotary Club of Lake Norman - Huntersville

## Article I Definitions

As used in this constitution, unless the context otherwise clearly requires, the words in this article shall have the following meanings:

1. Board: The Board of Directors of this club.
2. Bylaws: The bylaws of this club.
3. Director: A member of this club's Board of Directors.
4. Member: A member, other than an honorary member, of this club.
5. RI: Rotary International.
6. Year: The twelve-month period which begins on 1 July.

## Article II Name

The name of this organization shall be Rotary Club of Lake Norman - Huntersville

(Member of Rotary International)

## Article III Locality of the Club

The locality of this club is as follows:  
Huntersville, NC

## Article IV Object

**T**he Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster:

First. The development of acquaintance as an opportunity for service;

Second. High ethical standards in business and professions; the recognition of the worthiness of all useful occupations; and the dignifying of each Rotarian's occupation as an opportunity to serve society;

Third. The application of the ideal of service in each Rotarian's personal, business, and community life;

Fourth. The advancement of international understanding, goodwill, and peace through a world fellowship of business and professional persons united in the ideal of service.

## Article V Meetings

Section 1 — Regular Meetings.

- (a) Day and Time. This club shall hold a regular meeting once each week on the day and at the time provided in the bylaws.

(b) Change of Meeting. For good cause, the board may change a regular meeting to any day during the period commencing with the day following the preceding regular meeting and ending with the day preceding the next regular meeting, or to a different hour of the regular day, or to a different place.

(c) Cancellation. The board may cancel a regular meeting if it falls on a legal holiday or in case of the death of a club member, or of an epidemic or of a disaster affecting the whole community, or of an armed conflict in the community which endangers the lives of the club members. The board may cancel not more than four regular meetings in a year for causes not otherwise specified herein provided that this club does not fail to meet for more than three consecutive meetings.

Section 2 — Annual Meeting. An annual meeting for the election of officers shall be held not later than 31 December as provided in the bylaws.

## Article VI Membership

Section 1 — General Qualifications. This club shall be composed of adult persons of good character and good business and professional reputation.

Section 2 — Kinds. This club shall have two kinds of membership, namely: active and honorary.

\*\* Interim Provision Relating to Section 2 — Notwithstanding the provisions of article VI, section 2, no one who was a member of a Rotary club as of 1 July 2001 shall lose membership by reason of enactment 01-148 adopted by the 2001 Council on Legislation.

Section 3 — Active Membership. A person possessing the qualifications set forth in article V, section 2 of the RI constitution may be elected to active membership in this club.

Section 4 — Transferring or Former Rotarian. A member may propose to active membership a transferring member or former member of a club, if the proposed member is terminating or has terminated such membership in the former club due to no longer being engaged in the formerly assigned classification of business or profession within the locality of the former club or the surrounding area. The transferring or former member of a club being proposed to active membership under this section may also be proposed by the former club.

Section 5 — Dual Membership. No person shall simultaneously hold active membership in this and another club. No person shall simultaneously be a member and an honorary member in this club. No person shall simultaneously hold active membership in this club and membership in a Rotaract club.

Section 6 — Honorary Membership.

- (a) Eligibility for Honorary Membership. Persons who have distinguished themselves by meritorious service in the

\* The bylaws of Rotary International provide that each club admitted to membership in RI shall adopt this prescribed standard club constitution.

\*\* The 2001 Council on Legislation adopted an enactment which eliminated types of membership (senior active, past service, and additional active) and revised the classification principle. However, no one who is a member of a Rotary club as of 1 July 2001 will lose membership by reason of the new provisions. All such persons will be considered active members.

furtherance of Rotary ideals may be elected to honorary membership in this club. The term of such membership shall be as determined by the board. Persons may hold honorary membership in more than one club.

- (b) Rights and Privileges. Honorary members shall be exempt from the payment of admission fees and dues, shall have no vote, and shall not be eligible to hold any office in this club. Such members shall not hold classifications, but shall be entitled to attend all meetings and enjoy all the other privileges of this club. No honorary member of this club is entitled to any rights and privileges in any other club, except for the right to visit other clubs without being the guest of a Rotarian.

Section 7 — Holders of Public Office. Persons elected or appointed to public office for a specified time shall not be eligible to active membership in this club under the classification of such office. This restriction shall not apply to persons holding positions or offices in schools, colleges, or other institutions of learning or to persons who are elected or appointed to the judiciary. Members who are elected or appointed to public office for a specified period may continue as such members in their existing classifications during the period in which they hold such office.

Section 8 — Rotary International Employment. This club may retain in its membership any member employed by RI.

## Article VII Classifications

Section 1 — General Provisions.

- (a) Principal Activity. Each member shall be classified in accordance with the member's business or profession. The classification shall be that which describes the principal and recognized activity of the firm, company, or institution with which the member is connected or that which describes the member's principal and recognized business or professional activity.
- (b) Correction or Adjustment. If the circumstances warrant, the board may correct or adjust the classification of any member. Notice of a proposed correction or adjustment shall be provided to the member and the member shall be allowed a hearing thereon.

Section 2 — Limitations. This club shall not elect a person to active membership from a classification if the club already has five or more members from that classification, unless the club has more than 50 members, in which case, the club may elect a person to active membership in a classification so long as it will not result in the classification making up more than 10 percent of the club's active membership. Members who are retired shall not be included in the total number of members from a classification. If a member changes classification, the club may continue the member's membership under the new classification notwithstanding these limitations.

\*\* Interim Provision Relating to Section 2 — Notwithstanding the provisions of article VII, section 2, no one who was a member of a Rotary club as of 1 July 2001 shall lose membership by reason of enactment 01-148 adopted by the 2001 Council on Legislation. (See footnote for Interim Provision to article VI, section 2 of this constitution.)

## Article VIII Attendance

Section 1 — General Provisions. Each member should attend this club's regular meetings. A member shall be counted as attending a regular meeting if the member is present for at least 60 percent of the meeting, or is present and is called away unexpectedly and subsequently produces evidence to the satisfaction of the board that such action was reasonable, or makes up for an absence in any of the following ways:

- (a) 14 Days Before or After the Meeting. If, within fourteen (14) days before or after the regular time for that meeting, the member
- (1) attends at least 60 percent of the regular meeting of another club or of a provisional club; or
  - (2) attends a regular meeting of a Rotaract or Interact club or Rotary Community Corps or of a provisional Rotaract or Interact club or Rotary Community Corps; or
  - (3) attends a convention of RI, a council on legislation, an international assembly, a Rotary institute for past and present officers of RI, a Rotary institute for past, present, and incoming officers of RI, or any other meeting convened with the approval of the board of directors of RI or the president of RI acting on behalf of the board of directors of RI, a Rotary multizone conference, a meeting of a committee of RI, a Rotary district conference, a Rotary district assembly, any district meeting held by direction of the board of directors of RI, any district committee meeting held by direction of the district governor, or a regularly announced inter-city meeting of Rotary clubs; or
  - (4) is present at the usual time and place of a regular meeting of another club for the purpose of attending such meeting, but that club is not meeting at that time or place; or
  - (5) attends and participates in a club service project or a club-sponsored community event or meeting authorized by the board; or
  - (6) attends a board meeting or, if authorized by the board, a meeting of a service committee to which the member is assigned.

When a member is outside the member's country of residence for more than fourteen (14) days, the time restriction shall not be imposed so that the member may attend meetings in another country at any time during the travel period, and each such attendance shall count as a valid make-up for any regular meeting missed during the member's time abroad.

- (b) At the Time of the Meeting. If, at the time of the meeting, the member is
- (1) traveling with reasonable directness to or from one of the meetings specified in sub-subsection (a) (3) of this section; or
  - (2) serving as an officer or member of a committee of RI, or a trustee of The Rotary Foundation; or
  - (3) serving as the special representative of the district governor in the formation of a new club; or
  - (4) on Rotary business in the employ of RI; or

(5) directly and actively engaged in a district-sponsored or RI- or Rotary Foundation-sponsored service project in a remote area where making up attendance is impossible; or

(6) engaged in Rotary business duly authorized by the board which precludes attendance at the meeting.

(c) Extended Absence on Outposted Assignment. If the member, while working within the member's own country of residence for an extended period on an outposted assignment and with the mutual agreement of the member's club and a designated club, attends meetings of the designated club.

Section 2 — Excused Absences. A member's absence shall be excused if

(a) the absence complies with the conditions and under circumstances approved by the board. The board may excuse a member's absence for reasons which it considers to be good and sufficient.

(b) the aggregate of the member's years of age and years of membership in one or more clubs is 85 years or more and the member has notified the club secretary in writing of the member's desire to be excused from attendance and the board has approved.

Section 3 — RI Officers' Absences. A member's absence shall be excused if the member is a current officer of RI.

Section 4 — Attendance Records. Any member whose absences are excused under the provisions of subsection (b) of section 2 of this article shall not be included in the membership figure used to compute this club's attendance nor shall such absences or attendances be used for that purpose.

## Article IX Directors and Officers

Section 1 — Governing Body. The governing body of this club shall be the board constituted as the bylaws may provide.

Section 2 — Authority. The board shall have general control over all officers and committees and, for good cause, may declare any office vacant.

Section 3 — Board Action Final. The decision of the board in all club matters is final, subject only to an appeal to the club. However, as to a decision to terminate membership, a member, pursuant to article XI, section 6, may either appeal to the club or request arbitration. If appealed, a decision of the board shall be reversed only by a two-thirds vote of the members present, at a regular meeting specified by the board, provided a quorum is present and notice of the appeal has been given by the secretary to each member at least five (5) days prior to the meeting. If an appeal is taken, the action taken by the club shall be final.

Section 4 — Officers. The club officers shall be a president, a president-elect, and one or more vice-presidents, all of whom shall be members of the board, and a secretary, a treasurer, and a sergeant-at-arms, who may or may not be members of the board as the bylaws shall provide.

Section 5 — Election of Officers.

(a) Terms of Officers other than President. Each officer shall be elected as provided in the bylaws. Except for the president,

each officer shall take office on 1 July immediately following election and shall serve for the term of office or until a successor has been duly elected and qualified.

(b) Term of President. The president shall be elected as provided in the bylaws, not more than two (2) years but not less than eighteen (18) months prior to the day of taking office. The president shall serve as president-elect for the year immediately proceeding the year as president. The president shall take office on 1 July and shall serve for a period of one (1) year or until a successor has been duly elected and qualified.

(c) Qualifications. Each officer and director shall be a member in good standing of this club. The president-elect shall attend the district presidents-elect training seminar and the district assembly unless excused by the governor-elect. If so excused, the president-elect shall send a designated club representative who shall report back to the president-elect.

## Article X Admission Fees and Dues

Every member shall pay an admission fee and annual dues as prescribed in the bylaws, except that any transferring or former member of another club who is accepted into membership of this club pursuant to article VI, section 4 shall not be required to pay a second admission fee.

## Article XI Duration of Membership

Section 1 — Period. Membership shall continue during the existence of this club unless terminated as hereinafter provided.

Section 2 — Automatic Termination.

(a) Membership Qualifications. Membership shall automatically terminate when a member no longer meets the membership qualifications, except that

(1) the board may grant a member moving from the locality of this club or the surrounding area a special leave of absence not to exceed one (1) year to enable the member to visit and become known to a Rotary club in the new community if the member is still active in the same classification and continues to meet all other conditions of club membership;

(2) the board may allow a member moving from the locality of this club or the surrounding area to retain membership if the member remains active in the same classification and continues to meet all other conditions of club membership; and

(3) a member whose classification is lost without de-fault of the member may retain such classification and be granted a special leave of absence not to exceed one (1) year to enable the member to obtain new employment in the current or a new classification. Such member must continue to meet all other conditions of club membership. Termination of membership would take effect only at the end of the period of leave granted to the member.

- (b) How to Rejoin. When the membership of a member has terminated as provided in subsection (a) of this section, such person may make new application for membership, under the same or another classification. A second admission fee shall not be required.
- (c) Termination of Honorary Membership. Honorary membership shall automatically terminate at the end of the term for such membership as determined by the board. However, the board may extend an honorary membership for an additional period. The board may revoke an honorary membership at any time.

**Section 3 — Termination — Non-payment of Dues.**

- (a) Process. Any member failing to pay dues within thirty (30) days after the prescribed time shall be notified in writing by the secretary at the member's last known address. If the dues are not paid on or before ten (10) days of the date of notification, membership may terminate, subject to the discretion of the board.
- (b) Reinstatement. The board may reinstate the former member to membership upon the former member's petition and payment of all indebtedness to this club. However, no former member may be reinstated to active membership if the former member's classification has been filled.

**Section 4 — Termination — Non-attendance.**

- (a) Attendance Percentages. A member must
  - (1) attend or make up at least 60 percent of club regular meetings in each half of the year;
  - (2) attend at least 30 percent of this club's regular meetings in each half of the year.
 If a member fails to attend as required, the member's membership shall be subject to termination unless the board consents to such non-attendance for good cause.
- (b) Consecutive Absences. Unless otherwise excused by the board for good and sufficient reason or pursuant to article VIII, sections 2 or 3, each member who fails to attend or make up four consecutive regular meetings shall be informed by the board that the member's non-attendance may be considered a request to terminate membership in this club. Thereafter, the board, by a majority vote, may terminate the member's membership.

**Section 5 — Termination — Other Causes.**

- (a) Good Cause. The board may terminate the membership of any member who ceases to have the qualifications for membership in this club or for any good cause by a vote of not less than two-thirds of the board members, at a meeting called for that purpose.
- (b) Notice. Prior to taking any action under subsection (a) of this section, the member shall be given at least ten (10) days' written notice of such pending action and an opportunity to submit a written answer to the board. The member shall have the right to appear before the board to state the member's case. Notice shall be by personal delivery or by registered letter to the member's last known address.
- (c) Filling Classification. When the board has terminated the membership of a member as provided for in this section, this club shall not elect a new member under the former member's classification until the time for

hearing any appeal has expired and the decision of this club or of the arbitrators has been announced.

**Section 6 — Right to Appeal or Arbitrate Termination.**

- (a) Notice. Within seven (7) days after the date of the board's decision to terminate membership, the secretary shall give written notice of the decision to the member. Within fourteen (14) days after the date of the notice, the member may give written notice to the secretary of the intention either to appeal to the club or to arbitrate as provided in article XV.
- (b) Date for Hearing of Appeal. In the event of an appeal, the board shall set a date for the hearing of the appeal at a regular club meeting to be held within twenty-one (21) days after receipt of the notice of appeal. At least five (5) days' written notice of the meeting and its special business shall be given to every member. Only members shall be present when the appeal is heard.
- (c) Arbitration. In the event of a request for arbitration, each party shall appoint an arbitrator and the arbitrators shall appoint an umpire. Only a member of a Rotary club may be appointed as umpire or as arbitrator.
- (d) Appeal. If an appeal is taken, the action of the club shall be final and binding on all parties and shall not be subject to arbitration.
- (e) Decision of Arbitrators or Umpire. If arbitration is requested, the decision reached by the arbitrators or, if they disagree, by the umpire shall be final and binding on all parties and shall not be subject to appeal.

**Section 7 — Board Action Final.** Board action shall be final if no appeal to this club is taken and no arbitration is requested.

**Section 8 — Resignation.** The resignation of any member from this club shall be in writing, addressed to the president or secretary. The resignation shall be accepted by the board if the member has no indebtedness to this club.

**Section 9 — Forfeiture of Property Interest.** Any person whose club membership has been terminated in any manner shall forfeit all interest in any funds or other property belonging to this club.

**Article XII Community, National, and International Affairs**

**Section 1 — Proper Subjects.** The merits of any public question involving the general welfare of the community, the nation, and the world are of concern to the members of this club and shall be proper subjects of fair and informed study and discussion at a club meeting for the enlightenment of its members in forming their individual opinions. However, this club shall not express an opinion on any pending controversial public measure.

**Section 2 — No Endorsements.** This club shall not endorse or recommend any candidate for public office and shall not discuss at any club meeting the merits or demerits of any such candidate.

**Section 3 — Non-Political.**

- (a) Resolutions and Opinions. This club shall neither adopt nor circulate resolutions or opinions, and shall not take action dealing with world affairs or international policies of a political nature.
- (b) Appeals. This club shall not direct appeals to clubs, peoples, or governments, or circulate letters, speeches, or proposed plans for the solution of specific international problems of a political nature.

Section 4 — Recognizing Rotary's Beginning. The week of the anniversary of Rotary's founding (23 February) shall be known as World Understanding and Peace Week. During this week, this club will celebrate Rotary service, reflect upon past achievements, and focus on programs of peace, understanding, and goodwill in the community and throughout the world.

### **Article XIII Rotary Magazines**

Section 1 — Mandatory Subscription. Unless, in accordance with the bylaws of RI, this club is excused by the board of directors of RI from complying with the provisions of this article, each member shall, for the duration of membership, subscribe to the official magazine or to the magazine approved and prescribed for this club by the board of directors of RI. The subscription shall be paid in six (6) month periods for the duration of membership in this club and to the end of any six (6) month period during which membership may terminate.

Section 2 — Subscription Collection. The subscription shall be collected by this club from each member semiannually in advance and remitted to the Secretariat of RI or to the office of such regional publications as may be determined by the board of directors of RI.

### **Article XIV Acceptance of Object and Compliance with Constitution and Bylaws**

By payment of an admission fee and dues, a member accepts the principles of Rotary as expressed in its object and submits to and agrees to comply with and be bound by the constitution and bylaws of this club, and on these conditions alone is entitled to the privileges of this club. Each member shall be subject to the terms of the constitution and bylaws regardless of whether such member has received copies of them.

**Article XV Arbitration** Should any dispute, other than as to a decision of the board, arise between any current or former member(s) and this club, any club officer or the board, on any account whatsoever which cannot be settled under the procedure already provided for such purpose, the dispute shall be settled, upon a request to the secretary by any of the disputants, by arbitration. The procedure utilized for such arbitration shall be as provided in article XI, section 6, subsections (c) and (e).

**Article XVI Bylaws** This club shall adopt bylaws not inconsistent with the constitution and bylaws of RI, with the rules of procedure for an administrative territorial unit where established by RI, and with this constitution, embodying additional provisions for the government of this club. Such bylaws may be amended from time to time as therein provided.

**Article XVII Interpretation** Throughout this constitution, the terminology "mail," "mailing," and "ballot-by-mail" will include utilization of electronic mail (e-mail) and internet technology to reduce costs and increase responsiveness.

### **Article XVIII Amendments**

Section 1 — Manner of Amending. Except as provided in section 2 of this article, this constitution may be amended only by the council on legislation in the same manner as is established in the bylaws of RI for the amendment of its bylaws.

Section 2 — Amending Article II and Article III. Article II (Name) and Article III (Locality of the Club) of the constitution shall be amended at any regular meeting of this club, a quorum being present by the affirmative vote of a majority of members present and voting, provided that notice of such proposed amendment shall have been mailed to each member at least ten (10) days before such meeting, and provided further, that such amendment shall be submitted to the board of directors of RI for its approval and shall become effective only when so approved.

# Bylaws of the Rotary Club of Lake Norman/Huntersville

## Article I Election of Directors and Officers

**Section 1** — At a regular meeting one month prior to the meeting for election of officers, the presiding officer shall ask for nominations by members of the club for president, vice-president, secretary, treasurer, and four (4) members of the board of directors. The nominations may be presented by a nominating committee or by members from the floor, by either or by both as a club may determine. If it is determined to have a nominating committee, such committee shall be appointed as the club may determine. The nominations duly made shall be placed on a ballot in alphabetical order under each office and shall be voted for at the annual meeting. The candidates for president, vice-president, secretary, and treasurer receiving a majority of the votes shall be declared elected to their respective offices. The candidates for director receiving a majority of the votes shall be declared elected as directors. The president elected in such balloting shall serve as a member of the board as president-elect for the year commencing on the first day of July next following the election, and shall assume office as president on the first day of July immediately following the year of service on the board as president-elect.

**Section 2** — The officers and directors so elected, together with the immediate past president shall constitute the board of directors. Within one week after their election, the board of directors-elect shall meet and elect some member of the club to act as sergeant-at-arms.

**Section 3** — A vacancy in the board of directors or any office shall be filled by action of the remaining members of the board.

**Section 4** — A vacancy in the position of any officer-elect or director-elect shall be filled by action of the remaining members of the board of directors-elect.

## Article II Board of Directors

The governing body of this club shall be the board of directors consisting of six (6) members of this club, namely, four (4) directors elected in accordance with article I, section 1, of these bylaws, the president, vice-president, president-elect, secretary, treasurer, and the immediate past President.

## Article III Duties of Officers

**Section 1** — *President*. It shall be the duty of the president to preside at meetings of the club and board and to perform such other duties as ordinarily pertain to the office of president.

**Section 2** — *President-elect*. It shall be the duty of the president-elect to serve as a member of the board of directors of the club and to perform such other duties as may be pre-scribed by the president or the board.

**Section 3** — *Vice-President*. It shall be the duty of the vice-president to preside at meetings of the club and board in the absence of the president and to perform such other duties as ordinarily pertain to the office of vice-president.

**Section 4** — *Secretary*. It shall be the duty of the secretary to keep the records of membership, record the attendance at meetings, send out notices of meetings of the club, board and committees, record and preserve the minutes of such meetings, make the required reports to RI, including the semiannual reports of membership, which shall be made to the general secretary of RI on 1 January and 1 July of each year, and including prorated reports to the general secretary on 1 October and 1 April of each active, senior active and past service member who has been elected to membership in the club since the start of the July or January semiannual reporting period, the report of changes in membership, which shall be made to the general secretary of RI, the monthly report of attendance at the club meetings, which shall be made to the district governor immediately following the last meeting of the month, collect and remit to RI subscriptions to THE ROTARIAN, and perform such other duties as usually pertain to the office of secretary.

**Section 5** — *Treasurer*. It shall be the duty of the treasurer to have custody of all funds, accounting for same to the club annually and at any other time upon demand by the board and to perform such other duties as pertain to the office of treasurer. Upon retirement from office, the treasurer shall turn over to the incoming treasurer or to the president all funds, books of accounts or any other club property.

**Section 6** — *Sergeant-at-Arms*. The duties of the sergeant-at-arms shall be such as are usually prescribed for such office and such other duties as may be prescribed by the president or the board.

## Article IV Meetings

**Section 1** — *Annual Meeting*. An annual meeting of this club shall be held on the first Thursday in December each year, at which time the election of officers and directors to serve for the ensuing year shall take place.

(Note: article IV, section 2 of the standard Rotary club constitution provides that “An annual meeting for the election of officers of this club shall be held not later than the thirty-first day of December in each year as provided in the bylaws of this club.”)

**Section 2** — The regular weekly meetings of this club shall be held on Thursday at 7:30 a.m. Due notice of any changes in or canceling of the regular meeting shall be given to all members of the club. All members excepting an honorary member (or member excused by the board of directors of this club, pursuant to article VII, section 3 of the standard Rotary club constitution) in good standing in this club, on the day of the regular meeting, must be counted as present or absent, and attendance must be evidenced by the member’s being present for at least sixty (60) percent of the time devoted to the regular meeting, either at this club or at any other Rotary club.

**Section 3** — One-third of the membership shall constitute a quorum at the annual and regular meetings of this club, except as provided in subsection 2.020.4. of the RI bylaws.

**Section 4** — Regular meetings of the board shall be held on of each month. Special meetings of the board shall be called by the president, whenever deemed necessary, or upon the request of two (2) members of the board, due notice having been given.

**Section 5** — A majority of the board members shall constitute a quorum of the board.

## **Article V Fees and Dues**

**Section 1** — The initiation fee shall be \$50.00 to be paid before the applicant can qualify as a member.

**Section 2** — The membership dues shall be \$792.00 per annum (\$692 per annum if a member opts out of the \$25/quarter Foundation donation), payable quarterly on the first day of April, July, October and of January, with the understanding that six dollars (US\$6.00) of each semiannual payment shall be applied to each member’s subscription to THE ROTARIAN magazine. (Note: The subscription price of THE ROTARIAN is US\$12.00 per annum.) Further, members are encouraged to donate \$25 per quarter to the Rotary Foundation which will be added to the quarterly statement unless the members choose to opt out of the donation.

## **Article VI Method of Voting**

The business of this club shall be transacted by viva voce vote except the election of officers and directors, which shall be by ballot.

## **Article VII Committees**

**Section 1** —

(a) The president shall, subject to the approval of the board, appoint the following standing committees:

Club Service committee

Vocational Service committee

Community Service committee

International Service committee

(b) The president shall, subject to the approval of the board, also appoint such committees on particular phases of club service, vocational service, community service and international service as deemed necessary.

(c) The club service committee, vocational service committee, community service committee, and international service committee shall each consist of a chairman, who shall be named by the president from the membership of the board, and not less than two (2) other members.

(d) The president shall be ex-officio a member of all committees and, as such, shall have all the privileges of membership thereon.

(e) Each committee shall transact such business as is delegated to it in the bylaws and such additional business as may be referred to it by the president or the board. Except where special authority is given by the board, such committees shall not take action until a report has been made to the board and approved by the Board.

(f) The president may appoint one or more committees dealing with various aspects of youth activities, which, depending on their respective responsibilities, may be under any, or all, of the vocational service, community service, or international service committees. Where feasible and practicable in the appointment of such committees, there should be provision for continuity of membership, either by appointing one or more members for a second term or by appointing one or more members to a two-year term.

**Section 2** — *Club Service Committee.*

(a) The chairman of the club service committee shall be responsible for all club service activities and shall supervise and coordinate the work of all committees appointed on particular phases of club service.

(b) The club service committee shall consist of the chairman of the club service committee and the chairmen of all committees appointed on particular phases of club service.

(c) The president shall, subject to the approval of the board, appoint the following committees on particular phases of club service:

Attendance committee

Club bulletin committee

Fellowship committee

Magazine committee

Membership committee

Membership development committee

Program committee

Public relations committee

Appoint one member each year to the following committees:

Classifications committee

Rotary information committee

(d) The president shall appoint the president-elect or vice-president to oversee and coordinate the work of the classifications, membership, membership development and Rotary information committees.

(e) Where feasible and practicable in the appointment of club committees, there should be provision for continuity of membership, either by appointing one or more members for a second term or by appointing one or more members to a two-year term.

(f) The classifications and Rotary information committees shall each consist of three (3) members, one member of each committee to be appointed each year for a term of three (3) years. The first appointments made under this provision shall be as follows: one member for a term of one year; one member for a term of two (2) years; one member for a term of three (3) years.

(g) The magazine committee shall, wherever feasible, include the editor of the club publication and a local newspaper or advertising member of the club.

### **Section 3 — Community Service Committee.**

(a) The chairman of the community service committee shall be responsible for all community service activities and shall supervise and coordinate the work of all committees appointed on particular phases of community service.

(b) The community service committee shall consist of the chairman of the community service committee and the chairmen of all committees appointed on particular phases of community service.

(c) The president shall, subject to the approval of the board, appoint the following committees on particular phases of community service:

Human development committee

Community development committee

Environmental protection committee

Partners in service committee

## **Article VIII Duties of Committees**

**Section 1 — Club Service Committee.** This committee shall devise and carry into effect plans which will guide and assist the members of this club in discharging their responsibilities in matters relating to club service. The chairman of the club service committee shall be responsible for regular meetings of the committee and shall report to the board on all club service activities.

(a) *Attendance Committee.* This committee shall devise means for encouraging attendance at all Rotary meetings — including attendance at district conferences, inter-city meetings, regional conferences, and international conventions by all club members. This committee shall especially encourage attendance at regular meetings of this club and attendance at regular meetings of other clubs when unable to attend meetings of this club; keep all members informed on attendance requirements; promote better incentives for good attendance; and seek to ascertain and remove the conditions that contribute to unsatisfactory attendance.

(b) *Classifications Committee.* This committee shall as early as possible, but no later than 31 August of each year, make a classification survey of the community; shall compile from the survey a roster of filled and unfilled classifications, applying the classification principle; shall review, where necessary, existing classifications represented in the club; and shall counsel with the board on all classification problems.

(c) *Club Bulletin Committee.* This committee shall endeavor, through the publishing of a weekly club bulletin, to stimulate interest and improve attendance, announce the program of the forthcoming meeting, relate highlights of the previous meeting, promote fellowship, contribute to the Rotary education of all members, and report news of the club, of its members and of the worldwide Rotary program.

(d) *Fellowship Activities Committee*. This committee shall promote acquaintance and friendship among the members, promote participation by members in organized Rotary recreational and social activities, and do such work in pursuance of the club members and non-Rotarians.

(f) *Membership Committee*. This committee shall consider all proposals for membership from the personal side and shall thoroughly investigate the character, business, social and community standing, and general eligibility of all persons proposed for membership and shall report their decisions on all applications to the board.

(g) *Membership Development Committee*. This committee shall review continually the club roster of filled and unfilled classifications and shall take positive action to initiate and present to the board the names of suitable persons to fill unfilled classifications.

(h) *Program Committee*. This committee shall prepare and arrange the programs for the regular and special meetings of the club.

(i) *Public Relations Committee*. This committee shall devise and carry into effect, plans (1) to give the public general information about Rotary, its history, object, and scope; and (2) to secure proper publicity for the club.

(j) *Rotary Information Committee*. This committee shall inform prospective members about the privileges and responsibilities of Rotary club membership; keep members informed about the history, object and activities of Rotary at all levels; and oversee the orientation of new members during their first year in the club.

**Section 2 — Vocational Service Committee.** This committee shall devise and carry into effect plans which will guide and assist the members of this club in discharging their responsibilities in their vocational relationships and in improving the general standards of practice in their respective vocations. The chairman of this committee shall be responsible for the vocational service activities of the club and shall supervise and coordinate the work of any committees that may be appointed on particular phases of vocational service.

**Section 3 — Community Service Committee.** This committee shall devise and carry into effect plans which will guide and assist the members of this club in discharging their responsibilities in their community relationships. The chairman of this committee shall be responsible for the community service activities of the club and shall supervise and coordinate the work of any committees that may be appointed on particular phases of community service.

(a) *Human Development Committee*. This committee shall devise and carry into effect plans which will guide and assist the members of this club in dealing within the community with the welfare of human beings of all kinds throughout the whole span of life by providing assistance and support to those in need.

(b) *Community Development Committee*. This committee shall devise and carry into effect plans which will guide and assist the members of this club in working to make the community a better place to live by improving the physical condition of the community and its facilities.

(c) *Environmental Protection Committee*. This committee shall devise and carry into effect plans which will guide and assist the members of this club in monitoring and improving the quality of the community's environment.

(d) *Partners in Service Committee*. This committee shall devise and carry into effect plans which will guide and assist the members of this club in building relationships with other Rotary-sponsored organizations within the community and in cooperating with them in service.

**Section 4 — International Service Committee.** This committee shall devise and carry into effect plans which will guide and assist the members of this club in discharging their responsibilities in matters relating to international service. The chairman of this committee shall be responsible for the international service activities of the club and shall supervise and coordinate the work of any committees that may be appointed on particular phases of international service.

## **Article IX Leave of Absence**

Upon written application to the board, setting forth good and sufficient cause, leave of absence may be granted excusing a member from attending the meetings of the club for a specified length of time.

(Note: Such leave of absence does operate to prevent a forfeiture of membership; it does not operate to give the club credit for the member's attendance. Unless the member attends a regular meeting of some other club, the excused member must be recorded as absent except that absence authorized under the provisions of article VIII, section 2(b) of the standard Rotary club constitution is not computed in the attendance record of the club.)

## **Article X Finances**

**Section 1 —** The treasurer shall deposit all funds of the club in some bank to be named by the board.

**Section 2** — All bills shall be paid only by checks signed by the treasurer upon vouchers signed by any two officers. A thorough audit by a certified public accountant or other qualified person shall be made once each year of all the club's financial transactions.

required by the board for the safe custody of the funds of the club, cost of bond to be borne by the club.

**Section 4** — The fiscal year of this club shall extend from July 1st to June 30th, and for the collection of members' dues shall be divided into two (2) semiannual periods extending from July 1st to December 31st, and from January 1st to June 30th. The payment of per capita dues and magazine subscriptions to RI shall be made on July 1<sup>st</sup> and January 1st of each year on the basis of the membership of the club on those dates.

(Note: Magazine subscriptions for members joining during a semiannual period are payable upon invoice from the Secretariat.)

**Section 5** — At the beginning of each fiscal year the board shall prepare or cause to be prepared a budget of estimated income and estimated expenditures for the year, which, having been agreed to by the board, shall stand as the limit of expenditures for the respective purposes unless otherwise ordered by action of the board.

**Section 6** — At the end of each fiscal year, upon payment of all outstanding bills incurred during that fiscal year, a fund balance of at least 55%, to reach a 6-month threshold of operating expenses, shall be placed into an interest bearing account. The remaining 45% may be used by the Club for purposes as it deems necessary.”  
(Section 6 added 7/21/04)

## **Article XI Method of Electing Members**

**Section 1** — The name of a prospective member, proposed by an active member of the club, shall be submitted to the board in writing, through the club secretary. A transferring or former member of another club may be proposed to active membership by the former club. The proposal for the time being shall be kept confidential except as otherwise provided in this procedure.

**Section 2** — The board shall ensure that the proposal meets all the classification and membership requirements of the club constitution.

**Section 3** — The board shall approve or disapprove the proposal within 30 days of its submission, and shall notify the proposer, through the club secretary, of its decision.

**Section 4** — If the decision of the board is favorable, the prospective member shall be informed of the purposes of Rotary and of the privileges and responsibilities of membership, following which the prospective member shall be requested to sign the membership proposal form and to permit his or her name and proposed classification to be published to the club.

**Section 5** — If no written objection to the proposal, stating reasons, is received by the board from any member (other than honorary) of the club within seven (7) days following publication of information about the prospective member, that person, upon payment of the admission fee (if not honorary membership), as prescribed in these bylaws, shall be considered to be elected to membership.

If any such objection has been filed with the board, it shall vote on this matter at its next meeting. If approved despite the objection, the proposed member, upon payment of the admission fee (if not honorary membership), shall be considered to be elected to membership.

**Section 6** — Following the election, the president shall arrange for the induction of the new member; the club secretary shall issue a membership card and shall report the new member to RI; and the Rotary information committee shall provide appropriate literature for presentation at the induction and assign a member to assist in the assimilation of the new member.

## **Article XII Resolutions**

No resolution or motion to commit this club on any matter shall be considered by the club until it has been considered by the board. Such resolutions or motions, if offered at a club meeting, shall be referred to the board without discussion.

## **Article XIII Order of Business**

Meeting called to order.

Introduction of visiting Rotarians.

Correspondence and announcements.

Committee reports if any.

Any unfinished business.

Any new business.

Address or other program features.

Adjournment.

#### **Article XIV Amendments**

These bylaws may be amended at any regular meeting, a quorum being present, by a two-thirds vote of all members present, provided that notice of such proposed amendment shall have been mailed to each member at least ten (10) days before such meeting. No amendment or addition to these bylaws can be made which is not in harmony with the club constitution and with the constitution and bylaws of RI.

## **WHAT IS EXPECTED OF ME AS A MEMBER OF THE ROTARY CLUB OF LAKE NORMAN-HUNTERSVILLE**

### **ATTENDANCE**

Becoming a Rotarian is more than just coming to breakfast once a week. It is a commitment to be provide "Service Above Self". For that reason, our club membership requires that you attend a minimum of 50% of our breakfast meetings. "Makeups" are easily made at other club meetings, Rotary functions & events, Online Makeups and/or committee or board meetings. Please submit your guest record, from the visited club or other Rotary function, within two weeks of your visit to receive attendance credit.

### **FINANCIAL**

- One time initial fee: \$50 (to Rotary International, ID button & Rotary Pin)
- Rotary Dues - \$198 per quarter includes breakfast
- Happy Dollars - voluntary, proceeds to our club's charitable trust
- Weekly 30/30/30 - voluntary, proceeds to our club's charitable trust
- Annual Wine Spectacular - 4 tickets per Rotarian (can be achieved in various ways, detailed each year by the WS committee)

Activities/Special events such as: ball games, cruises, picnics, club activities are all are voluntary and vary in cost. Special events may be billed to you. Please remember that if you sign up for any of these special events you are responsible for the admission charge whether you attend or not, due to club advance purchase.

Minimum financial commitment, dues only: \$198 per quarter/ \$792 per year  
Typical financial commitment with all other activities, etc are about \$1000/year

\*Club dues are billed quarterly at \$198 If joining our club in the middle of a quarter, the dues will be pro-rated. Payment is due within 15 days of receiving the invoice. We can accept payment by check, credit card or PayPal whichever is most convenient for you.

### **PARTICIPATION**

Please explore the rest of this website as well as [Rotary International's website](#).

Please share with others who would be interested in Rotary and invite them to a meeting. We are interested in more members like YOU. We are each expected to actively recruit new members to our club to continue its growth and prosperity in order to benefit our community.

We participate in many volunteer activities throughout the year and expect our members to participate in as many as possible. This allows us to contribute to our community with "time and talent" in addition to the "treasure" we contribute throughout the year through our club dues and fundraisers.

Rotary is as much a service organization as it is a social and professional organization. Chances are that you will get personal and professional rewards from being involved with services provided like those of Rotary, and those that you surround yourself with also will get these same rewards from being a part of our organization. These rewards are best achieved with involvement in club operations, and all members are expected to grow into some level of leadership.

Wear your Rotary pin with pride! Wear your name badge at all Rotary functions

and introduce yourself to others.

You can (and we encourage you to) volunteer to take on and lead, or participate in, any of our fundraisers, projects or activities.

Understand and embrace the Object of Rotary:

- **FIRST.** The development of acquaintance as an opportunity for service;
- **SECOND.** High ethical standards in business and professions; the recognition of the worthiness of all useful occupations; and the dignifying of each Rotarian's occupation as an opportunity to serve society;
- **THIRD.** The application of the ideal of service in each Rotarian's personal, business, and community life;
- **FOURTH.** The advancement of international understanding, goodwill, and peace through a world fellowship of business and professional persons united in the ideal of service.

Live by the Four Way Test in your personal and business life:

1. Is it the **TRUTH**?
2. Is it **FAIR** to all concerned?
3. Will it build **GOODWILL** and **BETTER FRIENDSHIPS**?
4. Will it be **BENEFICIAL** to all concerned?

I am committed as a member of the Rotary Club of Lake Norman-Huntersville to know, understand, accept and uphold these expectations.

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**MEMBER SIGNATURE**

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**DATE**